

**JEM EXECUTIVE COMMITTEE MEETING
JANUARY 12, 2006**

Present: Sherry Spears, Rose Hamblin, Ellen Scott, Neal Methvin, Deanie Lindgren, Christine Rexford, Nellie Jaime, Thu Nguyen, Gloria Winans, Edwina Harper

I. Approval of Treasurer's Report

Neal Methvin moved to approve the Treasurer's Report with a second by Edwina Harper. There being no opposition, the motion carried.

II. Approval of Minutes -- December 7, 2005

Neal Methvin moved to approve the minutes December 7, 2005 with a second by Deanie Lindgren. With no opposition or corrections, the motion to approve the December 7, 2005 minutes carried.

III. Committees

Sherry stated that there had been no volunteers as a result of her e-mail request. She will re-request via the newsletter.

Web Site: Sherry reported that Panagraph has given a bid of \$7000 to modernize and organize the JEM website. This bid was rejected as too costly. Neal reports that David Cooksley has not yet responded. Neal will follow-up with David & report back. Thu reported that Orange County's web person may someone who can help us. She will check and will report back. Further, Thu stated that she will attempt to update some website information, including the new officers, and spring conference information.

Newsletter: Sherry reported that she is drafting now. She would like to include a farewell to Tom Munsterman and requested that anyone who would like to include a message should send it to her.

Legislative: Thu stated that SB252 (re: bribing jurors) died. AB1626 states that jurors must now wait one year before getting any money for relating jury experiences/writing books. SB416 (re: grand jury) has been amended.

By-Laws: Neal and Rose state that there is nothing to report at this time. There was discussion in general, and a decision that Sherry will forward the by-laws to all Exec Committee members for suggestions/comments for Neal and Rose.

Public Relations/JAW: Per Neal, nothing to report.

Nominations: Edwina stated that there is nothing to report.

Membership: Ellen reported that she has approximately 14 checks for renewals of membership forwarded to her by Pebbla. Sherry stated that she will ask Pebbla to be sure to include Paula Hannaford, Tom Munsterman's replacement, on the marketing list.

IV. 2006 Spring Conference – Mendocino County

Discussion was held regarding information page, registration form and agenda. Sherry will include history of Ukiah on the Agenda, and make Agenda "tentative" pending some firming up with John Larson. "About Ukiah" will go on the "information page."

It was decided that lunch will be served on Thursday for all attending. Sherry will ask Diane to present menu selections at or before the next Exec Committee meeting.

Discussion was conducted regarding scheduling user's groups at spring conference. More discussion will be held on this topic in April at Exec Comm meeting in Ukiah.

Discussion regarding raffles at the spring conference was held. By agreement, it was decided that there will be no raffles for the spring conferences, but that there will be raffles at the fall conferences.

V. New Business

A. Treasurer Records Retention – Neal requested that the years of old registration forms and similar documents be destroyed rather than passed on to Ellen. Pending confirmation that bank records and cancelled checks must be kept for 6 years, these items will be retained. It was agreed that other non-essential documents, i.e., past conference registration forms, would be destroyed.

VI. Next Exec Committee meeting was set for Wednesday, March 8, 2006 at 3:00 p.m. There will be no meeting in February.

Respectfully submitted: Ellen Scott, Treasurer/Secretary pro-tem