

JEM EXECUTIVE COMMITTEE MEETING DECEMBER 7, 2005

Present: Sherry Spears, Rose Hamblin, Ellen Scott, Cathi Vest, Lupe Castaneda,
Lynda Pierini, Neal Methvin, Diane Collins

I. Approval of Treasurer's Report:

Rose Hamblin moves to approve the Treasurer's Report. Lupe Castaneda seconds the motion. There being no opposition to the motion the Treasurer's Report is approved.

II. Approval of Minutes from October 19, 2005:

Neal Methvin moves to approve the minutes of October 19, 2005. Linda Pierini seconds the motion. There being no opposition to the motion, the minutes from October 19, 2005 are approved.

III. Member-at-large Vacancies:

Sherry states that there are 3 member-at-large vacancies. Christy Rexford from Sonoma County and Gloria Winans from Tulare County have shown interest. Neal made a motion to appoint Christy and Gloria and Ellen seconds the motion. There was no opposition to the motion. Sherry will notify them. It was agreed everyone would try to talk to others in the membership to see who might be interested in filling the final vacancy.

IV. Committee Assignments:

Sherry will send out an email to membership and request that each person review the committees and contact the executive committee if they are interested or need to submit changes.

Web Site: Sherry is checking into hiring to redesign JEM's web page as well as allowing the executive committee to access it ourselves to update it. She has asked Parker Web Solutions to submit a proposal and is waiting on a response. Neal also stated that his court has a person who would consider being our Webmaster. Sherry will report back on this.

Newsletter: Sherry will check to see if Linda Vallejos still wants to be on the committee. Sherry will contact Tom Munsterman to see if we can mention his retirement in the next issue.

Legislative: Sherry only found one bill on the legislative website regarding jury duty. The bill will make it a crime to bribe jurors.

By-Laws: Neal and Rose said they would be committee members on the by-law committee.

Public Relations/JAW: Nothing to report.

Nominations: Cathi asked that she be replaced on this committee since she is Secretary. Sherry will email membership for interest.

Membership: Pebbla and Ellen made an agreement that when someone renews membership the renewal will be mailed to Pebbla so that she can update email addresses. Pebbla will forward the checks to Ellen to deposit and Pebbla will let Lynda know so she can add them to the directory. Sherry will contact John Larson to find out more about the list serve he referenced at the conference.

V. New Business: Draft letter to CEAC was reviewed and Sherry will make revisions and resend letter to executive committee. All conference information in the future will be sent to the CEO's as well under separate cover and Lynda will check the membership listing to see if we have the CEO's email addresses. Ellen suggested when adding a court administrator who is joining the membership we should add an area on the form to allow the person joining to choose which type of email list they would like to be included on.

VI. 2006 Spring Conference – Mendocino County – Diane Collins joined the Conference call at 4:00. The Hampton Inn has been reserved however, no contract has been signed. Diane will call and ask when the deadline for the reservations will be. The cost will be \$84 per night double occupancy and that rate will extend into the weekend. There has been a block of 50 rooms reserved. 2 conference rooms will be available at no charge. Breakfast will be included and one ticket per person for a glass of wine at their evening wine/cheese bar.

Sherry will make up a draft agenda and send it to Diane to edit. JSI will be attending but ACS will not. Diane is working on the Post Office to send a speaker. Sherry will contact John Larson. There will be a site visit on Friday and the conference completed by noon. A by-law discussion was suggested for Thursday. There is still a speaker needed for Thursday afternoon and possibly Friday morning. Sherry has asked everyone to email ideas for speakers.

Respectfully submitted: Cathi Vest, Secretary

Sherry set the next meeting for Thursday, January 12, 2006 at 3:00