

JURY EDUCATION AND MANAGEMENT
MINUTES 11/14/07
3:10 P.M.

Members present: Gloria Winans, Christy Rexford, Joe Yniquez, Terri Brewton, Theda Kaelin, Sabra Forbes, Rose Hamblin, Lynda Pierini, Lupe Castaneda, Shana Simpson, Cathi Vest

Approval of Treasurer's Report:

Rose gave everyone her home email address.

Expenses for fall conference no comparison on costs, \$18, 573.43 board members have questions and also on fund raising amounts of \$931.

Question on waving the \$6,000 fee which was noted in the minutes from 10/16/07.

Pebbla not present to explain the costs, Rose suggested conference call with either Pebbla or Gloria.

Approval of Treasurer's report put over to next meeting for approval.

Gloria will contact Gloria regarding copy of the contract. Rose contact Pebbla with our questions.

The room increase was also brought up with questions on billing. Minutes from December 14, 2006, with information on contract and contract was approved for the hotel, but no one had a copy of the contract.

Sabra Forbes sent via email a copy of all expenses at the hotel that have been paid for from the Fall Conference.

Approval of Minutes - October 16, 2007

Motion to accept made by Lupe Castaneda

Motion second by Terri Brewton

Cathi questioned if profit \$931 is the mugs, pins and Lanyards all included. Cost for pins \$278, cost for Lanyards \$184.

100 pins, mugs and Lanyards were purchased. No invoice for the mugs. \$462 expense is for pins and Lanyards.

Also questions on food charges, should be no charge for lunch on Wednesday, October 17, ACS and JSI provided the lunch. JEM may have been charged for this it is being looked into. May have been double billed for 10/17/07. Cost for 10/17/07 was \$1,491 for afternoon snacks.

Total cost for Fall Conference \$19, 541.33.

More than \$300 in drinks should have been included in the total cost of \$106 per person.

Committees:

Public Relations/Membership: A letter received from Pebbla announcing her resignation from all JEM positions. Leaving three openings, Membership, Public Relations and Membership at large.
Membership fees will now be sent to the treasurer (Sabra).

Lynda Pierini will take over Membership

Nellie Jaime will take over Public Relations.

Motion to accept Lynda for Membership and Nellie for Public Relations from CathiVest

Motion second by Lupe Castaneda

Nominations: One member at large vacancy to be filled, Evelyn Valle from Orange county was nominated.

Motion to accept by Lynda Pierini

Motion second by Cathi Vest

Newsletter: No updates

Legislative: No updates

Web site: Theda reported, updating server Parker Web Solutions on 11/25, on 11/26 will move JEM web site over to a new server. Registration form information will be removed until the Spring Conference information is ready to post.

Fall Conference:

Attendance for fall conference 2007 was 79 plus 5 vendors.

Billed for speakers questioned, Gloria will get clarification.

Spring Conference: Stanislaus County, Dates April 17th & 18th 2008, April 16, 2008
Executive Board meeting location TBA.

Attendance cost for lunch on Thursday Joe was inquiring about how many would be attending based on the last Spring site around 45 in attendance.

Cost for the rooms at the Double Tree is \$84 located a couple of blocks from the Courthouse.

Friday, April 18 session will be at the courthouse in the JAR.

Joe asked about speakers, Lupe is going to look for old agendas and will send out topics regarding jury issues.

New business: No updates

Next meeting: November 28, 2008 @ 3:00 P.M.

Meeting adjourns at 4:05