

**JURY EDUCATION AND MANAGEMENT  
MINUTES 10-16-07**

**Members present:** Lupe Castaneda, Nellie Jaime, Pebble Wallace, Donald Yuan, Donna Hallett, Theda Kaelin, Waymond Yee, Marc Boyer, Frances Johnson, Espie Van Beek, Gloria Gomez, Deanie Lindgren, Cathi Vest, Melanie Looper, Sabra Forbes, Gloria Winans (Acting President), Terri Brewton, Lynda Pierini

**I. Approval of Treasurer's Report:**

Motion to accept made by Deannie Lindgren

Motion second by Nellie Jaime

**II. Approval of Minutes - September 9-14-07**

Motion to accept made by Deannie Lindgren

Motion second by Lynda Pierini

**III. Committees:**

a. Website – the website was viewed during the business meeting. Espie Van Beek from LA suggested that the questions that come through email are a good point of interest and possibly keep an updated list on the website.

b. Newsletter – Nothing to report

c. Legislative – Nothing to report

d. By-Laws – Gloria Winans indicated she brought a few copies of the by-laws to read over. They will be voted on at the conference.

e. Public Relations/JAW- Nothing to report

f. Nominations – Lupe read the nominee's names which are on the ballot. There are 3 member-at-large positions. 2 from large counties and 1 from a small county.

g. Membership – Nothing to report

**IV. Fall Conference:**

The LA conference hotel had stated in the contract that they required 85% of 100 hotel rooms need to be booked or we pay the difference. Pebble spoke to them and they agreed to waive the \$6,000 fee.

At a late date the conference hotel contacted Pebbla raising the hotel room rate. According to the contract with the hotel if the government rate goes up we must pay the difference. Deannie suggested that in the future conference information should include this possibility so that members are aware of this.

Lanyards (badgeholders), mugs and pins will be sold for \$5 each at the conference. There will also be a 50/50 raffle. Motion to sell for \$5 each was made by Sabra Forbes and second by Cathi Vest.

Pebbla was concerned that a lot of work was done on marketing for this conference however there was a very poor turnout.

Future marketing tools suggested:

- JEM should notify the Executive Officers of each conference agenda.
- Research to see what courts attended in the past but do not now and why.
- Make sure that what is on the agenda pertains to Jury.
- Round table hot topics to be held at the beginning or middle of a conference instead of the end when people have to leave due to travel.
- Ask for interest in subjects members would like to see on the agenda.
- Possibly consider one conference a year, one year in the North part of the State and the other the South portion.

#### **V. New business:**

Lynda read a letter from Rose to the Executive Board and there was then a moment of silence for Rose.

Gloria suggested introductions at the Exec Meeting. There were a number of attendees who were there from LA and had worked hard on the conference.

Motion for meeting to be adjourned at 7:25pm made by Cathi Vest and second by Melanie Looper.