

January 26, 2011

JEM EXECUTIVE BOARD MEETING MINUTES

Board Members Present: Richard Goldner, Alison Blackwell, Kathleen Shambaugh, Shana Simpson, Terri Brewton, Sherry Spears, Rose Hamblin, Nellie Jaime, Lynda Pierini, Deborah Preston, Sabra Forbes.

1. **Tele-Conference Tips / Courtesy (Richard)**
2. **Minutes from prior meeting (October 28, 2010)** – Minutes approved, motion by Rose, 2nd by Terri, motion passed.
3. **Treasurer's Report (Kathleen)** - Report approved, motion by Rose, 2nd by Richard, motion passed.
4. **Treasurer Account Transfer Update for Record (Kathleen/Sabra)** - The bank requires that the board meeting minutes reflect a motion to add additional signatories to the account. After further discussion it was determined that Richard Goldner, President, and Alison Blackwell, Vice President should be added; motion by Kathleen, 2nd by Terri, motion passed.
5. **J.E.M. Website Update / Occurrence (Richard)** – The JEM officers have been updated. Richard has contacted the webmaster and they would like to continue to maintain the website for at least the next year. There is a fee for the domain but no labor charges for maintenance.

After discussion it was determined the minutes should be published on the website in an effort to keep the membership updated on what the board is working on and/or discussing. The minutes must be approved via email by the board members prior to publishing to the J.E.M. website. Sherry has volunteered to be responsible for editing the minutes prior to publishing.

Lynda tracks all of the surveys through the J.E.M. listserv questions and has a list of approximately 40 that could be published to the website.

Richard will verify with the webmaster if there are any storage issues with keeping all of the meeting minutes and surveys published on the J.E.M. website.

6. **J.E.M. on Facebook Discussion (Richard/Terri)** – After discussion it was determined that publishing J.E.M. on Facebook would not be a very useful tool to the membership since most courts do not provide access to Facebook at the workplace.

7. **J.E.M. Conference for 2011 San Diego (Terri/Alison)** – Alison has been pricing room rates at locations close to the San Diego courthouse; rates range from \$139 to \$149 per night. Motion by Rose to have the 2011 Fall Conference on October 27-28, 2011, 2nd by Alison, motion passed.
8. **Open Floor** – Motion to destroy ballots from the last election by Rose; 2nd by Kathleen, motion passed.

Joe will include information about the current member at large vacancy in the next newsletter.

9. **Set Next Meeting** – March 16, 2001 @ 3:00 p.m.

Meeting adjourned, motion by Lynda, 2nd by Joe